

# Hosting your own Community Event in support of Epilepsy Durham Region

The Community Partnership programme enables you and community groups to join in the new wave to change the face of epilepsy by organizing events that are fun and meaningful to you. Your event is independent of our agency initiatives; you can become a Proud Supporter and ‘change the face of epilepsy’ forever!

If you require educational material, or awareness items please complete the following form and fax to Epilepsy Durham Region three (3) weeks prior to your event.

To help promote your event, we will list your event on the EDR website, as well as contact local newspapers to encourage highlighting your event, perhaps even to taking your picture.

Name of Community event: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person / Name of group: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Ext: \_\_\_\_\_

Event location / Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Nearest intersection: \_\_\_\_\_

**Promoting your event:**

- List event of EDR Website:  Yes  No
- Contact Local Newspapers:  Yes  No
- Publish in EDR Quarterly Newsletter:  Yes  No (*time and space permitting*)

Educational resource material required?  Yes  No

Epilepsy Awareness products:  Yes  No

| Epilepsy Awareness Products                                    | Quantity |
|--|----------|
| <input type="checkbox"/> Lora’s Lavender themed baskets (\$25) |          |
| <input type="checkbox"/> Lora the Lavender Labrador (\$15)     |          |
| <input type="checkbox"/> Ceramic Pins (\$ 5)                   |          |
| <input type="checkbox"/> Wristbands (\$ 2)                     |          |

*\* a deposit of 50% of the value of the epilepsy awareness products will be required.*

Please return all unused educational resource material and awareness products to the EDR Office.

Thank you for hosting your event and the best of luck!

Epilepsy Durham Region, 310 Byron Street South Unit 3, Whitby, ON L1N 4P8  
 Tel: 430-3090 Fax: 905-430-3080  
[www.epilepsydurham.com](http://www.epilepsydurham.com)

EPILEPSY DURHAM REGION

*matters*

## Just a few things to remember when hosting a community event

- The Epilepsy Durham Region name and logos are registered trademarks - you need permission to use them
- Epilepsy Durham Region is not responsible for any damages, accidents to person or property
- Funds raised from Community Partnership activities and events must be submitted to Epilepsy Durham Region within 30 days of the event
- Event organizer will obtain all necessary permits, licenses and insurance for their event
- Epilepsy Durham Region will not assume any legal or financial liability
- Event organizer agrees to adhere to all privacy policies as outlined in the Community Partnerships Event Agreement. (Please contact our office)
- Epilepsy Durham Region reserves the right to withdraw the use of its name at any time and will not assume any costs that may be involved in doing so

Thank you for hosting your event and the best of luck!

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